

AUDIT AND GOVERNANCE COMMITTEE – WORK PROGRAMME (as at 18/07/23)

Issue	Report Author	Meeting at which will be reported
27 September 2023		
Annual Governance Statement 2021/22 and 2022/23	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	27 September 2023
Annual Completion Report 2021/22	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	27 September 2023
Annual Statement of Accounts 2021/22 For the Audit and Governance Committee to consider and approve the Statement of Accounts 2021/22.	Anna Crouch, Head of Finance	27 September 2023
Local Government and Social Care Ombudsman Review Letter 2022/23	Elizabeth Warhurst, Head of Legal and Support Services (Monitoring Officer)	27 September 2023
25 October 2023		
Annual Auditors Report 2021/22 To consider the External Auditors Report	Anna Crouch, Head of Finance	25 October 2023
External Audit Strategy Memorandum 2022-23 To consider the External Auditors Report	Anna Crouch, Head of Finance	25 October 2023
Treasury Management Activity Report 2023/24 - Quarter 2 To inform Members of the Treasury Activity for the period.	Anna Crouch, Head of Finance	25 October 2023
Update on Action Plan in Response to Annual Internal Audit Opinion 2022/23	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	25 October 2023
Internal Audit Progress Report	Kerry Beavis, Audit Manager	25 October 2023
Standards and Ethics Report - Quarter 2	Rebecca Elliott, Solicitor - Contracts and Commercial	25 October 2023

Issue	Report Author	Meeting at which will be reported
Corporate Risk Update	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	25 October 2023
Update on the CIPFA Position Statement and Working Group	Kerry Beavis, Audit Manager	25 October 2023
24 January 2024		
Annual Review of the Council's Constitution	Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	24 January 2024
Treasury Management Activity Report 2023/24 - Quarter 3 To inform Members of the Treasury Activity for the period.	Anna Crouch, Head of Finance	24 January 2024
Internal Audit Progress Report	Kerry Beavis, Audit Manager	24 January 2024
Standards and Ethics Report - Quarter 3	Rebecca Elliott, Solicitor - Contracts and Commercial	24 January 2024
Corporate Risk Update	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	24 January 2024
Update on the CIPFA Position Statement and Working Group	Kerry Beavis, Audit Manager	24 January 2024
Update on Action Plan in Response to Annual Internal Audit Opinion 2022/23	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	24 January 2024
13 March 2024		
2022/23 Audit Completion Report To consider the External Auditors Report	Anna Crouch, Head of Finance	13 March 2024
Annual Statement of Accounts 2022/23 For the Audit and Governance Committee to consider and approve the Statement of Accounts 2022/23.	Anna Crouch, Head of Finance	13 March 2024
24 April 2024		

Issue	Report Author	Meeting at which will be reported
2022/23 Annual Auditors Report To consider the External Auditors Report	Anna Crouch, Head of Finance	24 April 2024
External Audit Strategy Memorandum 2023-24 To consider the External Auditors Report.	Anna Crouch, Head of Finance	24 April 2024
Draft Accounting Policies 2023/24 To present the draft accounting policies for the 2023/24 financial statements	Anna Crouch, Head of Finance	24 April 2024
Draft Treasury Management Stewardship Report 2023/24 For the Audit and Governance Committee to consider the draft Treasury Management Stewardship Report 2023/24 before it is presented to Cabinet.	Anna Crouch, Head of Finance	24 April 2024
Draft Member Code of Conduct Annual Report	Rebecca Elliott, Solicitor - Contracts and Commercial	24 April 2024
Internal Audit Progress Report	Kerry Beavis, Audit Manager	24 April 2024
Standards and Ethics Report - Quarter 4	Rebecca Elliott, Solicitor - Contracts and Commercial	24 April 2024
Corporate Risk Update	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	24 April 2024
Update on the CIPFA Position Statement and Working Group	Kerry Beavis, Audit Manager	24 April 2024
Update on Action Plan in Response to Annual Internal Audit Opinion 2022/23	Glenn Hammons, Strategic Director of Resources (Section 151 Officer)	24 April 2024